

2 0 2 6 A N N U A L R E C O G N I T I O N

HAWAI'I COMMERCIAL PROPERTY OF THE YEAR AWARD



NOMINATION DEADLINE

September 17, 2026 • 11:59 PM HST

Recognizing excellence in the management of office, retail, industrial, and mixed-use commercial properties across Hawai'i.

Call for Entries

This award recognizes excellence in the management of commercial properties, including office buildings, retail centers, industrial, and mixed-use facilities. All aspects of a property's operations will be evaluated, including tenant relations programs, sustainability initiatives, emergency preparedness procedures, continuing education for on-site personnel, and overall quality of service.

Any commercial property of any size located within the State of Hawai'i is eligible to apply, provided it meets the eligibility criteria below. Entries are categorized by property type:

Office

Retail

Industrial

Mixed Use

Eligibility Requirements

- The property must be managed by a CPM®, CPM® Candidate, ACoM® Member, or AMO® Firm. If managed by an AMO® Firm, the property manager must hold an active IREM® certification.
- The responsible manager must be in good standing and current with IREM® National and Chapter dues.
- The property must not have won the award with the same manager in the past 5 years.
- The property must be at least 2 years old from the date of occupancy of the first tenant, as of the application submittal date.
- At least 70% of the building space must be used as commercial property.
- Each property may enter in only one category.
- A \$150 entry fee must accompany each submission, payable by check or credit card.

Deadlines & Submission

Key Dates & Requirements

- Applications must be submitted by September 17, 2026 by 11:59 PM HST.
- All submissions are subject to an on-site inspection and interview.
- The entry fee must be received with, or before, the submission.
- Winners will be announced at the IREM® Hawai'i Chapter Annual Awards & Installations Gala.

SUBMIT ELECTRONICALLY

Combine all files into one PDF and email with the subject line "Commercial Property of the Year Submission – [Property Name]" to:

iremhawaii@gmail.com

QUESTIONS?

Lauren Kagimoto, Executive Director · (808) 940-9565

Application Fee

CHECKS PAYABLE TO

IREM Hawai'i Chapter

Attn: Michelle Wong
975 Kapiolani Blvd, 2nd Floor
Honolulu, HI 96814

PAY BY CREDIT CARD

A 3% service fee is added for credit card payments. Payment link provided by the Chapter office upon submission.

Property & Applicant Information

Deadline: September 17, 2026 by 11:59 PM HST

1. Category

Select one

Office

Retail

Industrial

Mixed Use

AMO® MANAGED: Yes No

2. Property Details

PROPERTY NAME

PROPERTY ADDRESS

CITY / ZIP CODE

PROPERTY TYPE

SQUARE FOOTAGE

YEAR OPENED

OF TENANTS / UNITS

MANAGEMENT COMPANY

ONSITE MANAGER NAME

3. Certified Manager

NAME OF PERSON HOLDING IREM® CERTIFICATION

IREM® CERTIFICATION

CPM®

CPM® Candidate

ACoM®

CONTACT PHONE

CONTACT EMAIL

NAME OF PERSON SUBMITTING APPLICATION

SUBMITTER CONTACT EMAIL & PHONE

Property Overview & Operations

4. Property Overview

Briefly describe the property, its size, use, tenant mix, and key features.

5. Management & Administrative Operations

Describe day-to-day operations including lease administration, budgeting, tenant communication, and vendor oversight.

Maintenance & Tenant Relations

6. Maintenance & Emergency Preparedness

Include information on maintenance programs, capital improvements, and emergency preparedness.

7. Tenant Relations & Customer Service

Describe tenant engagement strategies, services, and examples of excellent service.

Community Impact, Innovation & Signature

8. Community & Environmental Impact

Detail involvement in local community, green initiatives, and sustainable practices.

9. Innovations & Improvements

Highlight unique features, technologies, and creative problem-solving examples.

Photo Submission

Attach 5–10 high-quality images with captions at the end of this PDF.

Certification

By signing below, I certify that the information provided in this application is accurate to the best of my knowledge.

PRINT NAME

DATE

SIGNATURE